



Parents' Rights & Responsibilities

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CORE VALUES: *Equity Inlusiveness Commitment to Excellence Diversity Professional Capacity*

Equity Policy 0105: Every student receives what he or she needs to thrive socially, emotionally, and academically.....interrupting inequitable practices and biases and creating inclusive and just conditions in our schools.



ESUHSD Equitable Classroom/School

- **All** students are **welcomed** as they are
- student **strengths** and areas of **growth** are **known and supported**
- adults can **positively respond** to the social-emotional, wellness, and academic needs of every student
- **All** students are provided **tasks** that **demand production through and beyond DOK 3** so that they can **communicate** like scientists, mathematicians, historians, artists, literary critics...

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Attendance

- On time, all day, and every day attendance is the law.
- Students who attend daily have greater academic success.
- Students who attend daily have access to various supports to ensure they are physically, mentally, emotionally and socially healthy.
- There are legal consequences for students not attending school every day.



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Checklist to Monitor Student's Progress

- Review your child's schedule of classes.
- Contact teacher(s) and/or counselor regarding any academic or personal concerns.
- Evaluate each semester if credits need to be made up.
- Keep all school information in one place (i.e., transcripts, IEPs, 504s, etc.).
- Know the high school graduation requirements.
- Check attendance regularly.
- Expect a progress report or report card every six weeks.
- Don't wait to hear from the school.
- Provide a space for homework, and ensure it is done daily.
- Know who your child knows.
- Encourage involvement in extracurricular activities.
- Participate in Back-to-School Night and get to know your child's teachers.

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Uniform Complaint Procedures



- What is UCP?

- UCP is the standard process used to investigate any complaints alleging failure to comply with State and Federal laws and regulations governing education and/or alleging discrimination, harassment, intimidation or bullying.

- How does UCP work?

- Step 1: File a Complaint
- Step 2: Mediation
- Step 3: Investigation of Complaint
- Step 4: District Response
- Step 5: Final Written Decision

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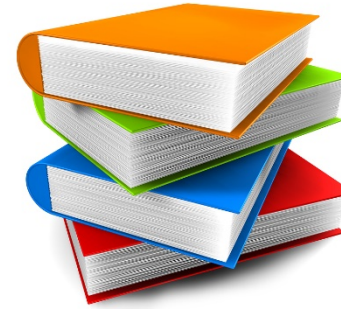
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Williams Uniform Complaint Procedures



- Types of Complaints

- 1. Textbooks and instructional materials
- 2. Teacher vacancy or misassignment
- 3. Facilities



- Filing of Complaint

- Complaint is filed with the Principal
- Principal will investigate areas within his/her authority (or forward to DO) and remedy a valid complaint within 30 working days
- When requested, a report of the remedy/resolution shall be mailed within 45 working days of the complaint

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Student Records



- Parents/guardians of currently enrolled students have an absolute right to any and all records maintained by the district related to their child.
- Parents/guardians may challenge the content of the record by filing a written request with the Superintendent to correct or remove information that is:
 - (1) inaccurate;
 - (2) an unsubstantiated personal conclusion or inference;
 - (3) a conclusion or inference outside the observer's area of competence;
 - (4) not based on the personal observation of a named person with the time and place of the observations noted;
 - (5) misleading; or
 - (6) in violation of the privacy or other rights of the pupil.
- Parents may permit access to student records with an executed written consent specifying the records to be released and to whom they can be released.

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Student Records (continued)



- Access to student records without parental consent/judicial order is allowed to the following:
 - school officials, employees of the district, SARB members
 - other public school or school systems
 - Comptroller General of US, Secretary of Education, administrative head of an education agency, state education officials, and/or OCR
 - Parents of students 18 years or older and student is a “dependent”
 - Students 16 years or older or have completed the 10th grade
 - District Attorney or prosecuting agency for truancy
 - Probation or district attorney for conducting a criminal investigation, violation of probation, or investigation to declare a person a ward of the court
 - Judge or probation for truancy mediation program
 - County placing agency for purposes of educational case management responsibilities

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Discipline Due Process



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| <p>Suspension from Class by Teacher <i>(Education Code Section 48910)</i></p> | <ul style="list-style-type: none"> • No more than two consecutive school days of suspension for any major violation • As soon as possible, teacher shall ask the parent/guardian to attend a parent-teacher conference regarding the suspension • A school administrator shall attend the conference if the teacher or parent/guardian requests. |
| <p>Suspension <i>(Education Code Section 48911)</i></p> | <ul style="list-style-type: none"> • No more than five consecutive school days of suspension for any major violation • No more than 20 total days of suspension in any school year (unless student changes schools, then 10 additional days) • Informal conference (student informed of reason for discipline and evidence, as well as opportunity to present his/her side and evidence) • Reasonable effort to notify parent/guardian by phone or in person at the time of suspension, AND written notice in parents' primary language • Parent/Guardian shall respond without delay to request for conference • If a recommendation for expulsion, a meeting with Director of Student Services to determine extension of suspension pending process |

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Discipline Due Process



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| <p style="text-align: center;">Involuntary Transfer <i>(Education Code Section 48432.5)</i></p> | <ul style="list-style-type: none"> • Written notice to parent/guardian and student of opportunity to request a meeting (SDR) with Director of Student Services prior to transfer • At meeting, parent/guardian and student are informed of specific facts and reason for proposed transfer, and may inspect all documents and evidence, as well as present evidence on student's behalf • Decision to involuntary transfer based on major violations (EC §48900) or habitually truant/irregular attendance • Site staff recommending for involuntary transfer cannot make final decision about the involuntary transfer • Option only after other means of correction or support have failed or student's presence causes a danger or threatens the educational process |
| <p style="text-align: center;">Recommendation for Expulsion <i>(Education Code Section 48918)</i></p> | <ul style="list-style-type: none"> • Meeting with Director of Student Services to determine extension of suspension pending the process • Written Notice of expulsion hearing (at least 10 days before hearing) to include: <ul style="list-style-type: none"> • Date and place • Statement of specific facts and alleged Education Code violation(s) • Board Policies governing discipline • Notice to inform other district of expulsion • Represented by legal counsel or nonattorney adviser at the hearing • Review, receive copies of, and question all documents/evidence to be used at the hearing • Confront and question all witnesses who testify at the hearing <ul style="list-style-type: none"> • Present oral and documentary evidence on student's behalf • Appeal to Santa Clara County Office of Education |

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Parent Involvement/Governance



- School Site Council
- School Advisory Committee/English Learners Advisory Committee
- Safety Council
- Booster Clubs
- District Advisory Committee/District English Learners Advisory Committee
- Latino Parent Coalition
- African-American Student Advocates
- Stakeholder Equity Committee



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Questions/Comments/Concerns

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